IMMIGRANT ENGAGEMENT AND INTEGRATION BAY AREA CONVENING

Wednesday, September 6, 2017
9:30 a.m. – 2:00 p.m.
The California Endowment
2000 Franklin Street, Oakland, CA
The mission of the Institute for Local Government is to promote good government at the local level with practical, impartial and easy-to-use resources for California communities. ILG is the non-profit, non-partisan research and education affiliate of the League of California Cities, the California State Association of Counties and the California Special Districts Association.

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This project is supported by:
Agenda

9:30AM  Registration, Refreshments and Networking

10:00AM  Welcome and Introductions
  • Sarah Rubin, The Institute for Local Government
  • Mahvash Hassan, The Institute for Local Government

10:15AM  Opening Remarks
  • Mayor Libby Schaaf, City of Oakland

10:30AM  Economic Contributions of Immigrants in the Bay Area
  • Kate Brick, Director of State and Local Initiatives, New American Economy

11:00 AM  Regional, State and National Trends for Local Governments to Consider: A Conversation to Set the Context for the Day
  • Moderator: Mauricio Palma, Director of Initiatives and Special Projects, Silicon Valley Community Foundation
  • Speakers: Felecia Bartow, Vice President, Grantmakers Concerned with Immigrants and Refugees, Felicia Escobar, Principal Consultant, Justice Fund, California Community Foundation, Sally Kinoshita, Deputy Director, Immigrant Legal Resource Center, Sarah Rubin, Director, Public Engagement Program, Institute for Local Government

11:30AM  Immigrant Integration, Race and Equity Incubators: Lessons from the Field
  • Engaging Beyond the Usuals
  • Implicit Bias and Immigrant Integration
  • Leadership Development
  • Language Access and Culturally Responsive Local Governments

12:00PM – 12:15PM: Participants will get lunch and reconvene

12:15PM  A Deeper Dive in Smaller Groups
  • Culturally Responsive Local Governments
  • Providing Language Access
  • Local Governments Engaging Immigrant Communities
  • Local Government's Role in Immigrant Civic Engagement and Leadership Development
  • Local Governments and Efforts to Support and Defend Immigrant Communities
  • Implicit Bias, Procedural Justice and their Implications for Immigrant Communities

1:15PM  Action Planning

1:45PM  Closing
Purpose of Today’s Convening

- Engage with experts on immigrant integration trends and opportunities
- Access new regional economic data
- Learn about innovations and best practices from local government immigrant integration incubators in the region
- Build and enhance connections between local governments and nonprofits supporting immigrant integration

About this Project

The Institute for Local Government seeks to increase local officials’ knowledge and capacity to address the immigrant integration needs of their communities and facilitate partnerships across agencies, jurisdictions, sectors and geography.

Project components include:

- Immigrant integration incubators to address specific needs identified by local officials and community members
- Technical assistance and coaching for local governments in Alameda, Contra Costa, San Mateo and Santa Clara Counties
- Development and dissemination of language access resources for local governments;
- A Bay Area regional convening for local governments and non-profit leaders; and
- Sharing lessons learned to support local government immigrant integration efforts statewide
Welcome

- Sarah Rubin and Mahvash Hassan, The Institute for Local Government
- Mayor Libby Schaaf, City of Oakland

Notes

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Economic Contributions of Immigrants in the Bay Area

- Kate Brick, New American Economy

Reflections and Questions

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Regional, State and National Trends

Moderator:
- Mauricio Palma, Director of Initiatives and Special Projects, Silicon Valley Community Foundation

Panelists:
- Felecia Bartow, Vice President, Grantmakers Concerned with Immigrants and Refugees
- Felicia Escobar, Principal Consultant, Justice Fund, California Community Foundation
- Sally Kinoshita, Deputy Director, Immigrant Legal Resource Center
- Sarah Rubin, Director, Public Engagement Program, Institute for Local Government

Reflections and Questions

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Immigrant Integration and Race and Equity Incubators: Lessons from the Field

Facilitator:
- Hang Tran, Program Coordinator, Institute for Local Government

Presenters:
- *Engaging Beyond the Usuals*
  - Arquimides Caldera, Deputy Director, Human Services, City of Fremont
  - Doris Palmer, Communications Director, City of Foster City
- *Implicit Bias and Immigrant Integration*
  - Gabriela Baños-Galván, Program Coordinator, You Me We = Oakley, City of Oakley
- *Leadership Development*
  - Nancy Amalia Ducós, Multilingual Community Outreach Coordinator, City Manager’s Office, City of Mountain View
  - Marco Antonio Cedillo, Spanish Leadership Academy Graduate, City of Mountain View
- *Language Access and Culturally Responsive Local Governments*
  - Jasmine Hartenstein, Immigrant Services Coordinator, San Mateo County
  - Zulma Maciel, Assistant to the City Manager, Office of Immigrant Affairs, City of San José

Reflections and Questions
A Deeper Dive in Small Groups

Over the next hour, you will have an opportunity to have a deeper discussion on one of the following six issues:

1. Culturally Responsive Local Governments
2. Local Governments Engaging Immigrant Communities
3. Local Government's Role in Immigrant Civic Engagement and Leadership Development
4. Local Governments and Efforts to Support and Defend Immigrant Communities
5. Implicit Bias, Procedural Justice and their Implications for Immigrant Communities
6. Providing Language Access

Directions:

- Please choose the topic that interests you most.
- Each group will have a facilitator and will discuss the same guiding questions as seen on page 9.
- Pick up a lunch box and go to the breakout group of your choice.
## Deeper Dive in Small Groups - Instructions

<table>
<thead>
<tr>
<th>Questions</th>
<th>Notes</th>
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<tbody>
<tr>
<td>▪ Your name, organization and a brief sentence about why you chose this group.</td>
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<td>▪ If you have partnered with a local government or work for a local government on this topic, please share:</td>
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<tr>
<td>⇒ One successful strategy</td>
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<td>⇒ One ongoing challenge</td>
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<td>OR</td>
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<td>▪ If you have <em>not had a chance</em> to partner with a local government on this topic or if you work for a local government and have not begun work on the topic, please share your limitations to doing so. (20 mins)</td>
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Based on your experiences with the topic of this deeper dive small group, what are existing or potential roles for local government? (10 mins)

We have discussed examples of regional work in this morning’s conversations. Based on your experience, what are issues or efforts that we want to work on as a region? What is doable? (15 mins)

If your (or the group’s) regional idea(s) were pursued, who would key partners be? (5 mins)
Debrief

What are key issues identified by your group as “ripe” components for a regional approach? (Criteria for ripeness can include: most benefit from a regional approach, readiness of potential partners and leaders or presence of external levers including regional or state funding initiatives.)

Next Steps

As we move toward the end of today’s convening, please take some time to think about what might happen when you get back to your workplace.

Based on the discussions today, what is your individual or collaborative action item?

What, if any, role could ILG play in supporting that action?
Speakers and Facilitators

**Mayor Libby Schaaf** was inaugurated Oakland, California’s 50th mayor on January 5, 2015. A native Oaklander, Mayor Schaaf previously served one term as a member of the Oakland City Council. Mayor Schaaf has more than two decades of public service experience that began while she was a young attorney leading volunteer efforts in Oakland. She left her legal career at Oakland’s largest law firm to build and run the first centralized volunteer program for Oakland public schools at the Marcus Foster Institute. Mayor Schaaf then went on to become chief of staff to the Council President, Aide to then-Mayor Jerry Brown and Public Affairs Director for the Port of Oakland. She is honored to serve the people of Oakland and to help promote her hometown as the greatest place to live, work, play and do business. She is committed to revitalization that preserves and celebrates Oakland’s diversity and leads to direct prosperity for long-time residents and newcomers. Her four areas of focus as mayor are: holistic community safety, sustainable vibrant infrastructure, equitable jobs and housing and responsive trustworthy government.

**Gabriela Baños-Galván, Program Coordinator, You, Me, We Oakley!**

Gabriela is a long-term Oakley resident. She served the Contra Costa community through her participation as a member of the Contra Costa Interfaith Supporting Community Organization (CCISCO) where she was a member of the Board of Directors for six years. Gabriella holds a B.A. in Sociology from UC Berkeley. She is currently getting her MPA at California State University, San Francisco.

**Felecia Bartow, Vice President, Grantmakers Concerned with Immigrants and Refugees**

Felecia has over 20 years of experience in the nonprofit sector and has held leadership positions with the National Immigrant Justice Center in Chicago, the American Friends Service Committee in Philadelphia, and the Center for Gender & Refugee Studies in San Francisco. Felecia holds a Master of Social Work degree from Washington University in St. Louis and a B.A. from Macalester College.

**Arcel Blume, Director, Office of Cultural Competency for Children Services, County of Santa Clara**

Arcel has worked for county government for the past 10 years. Prior to her current role, she worked as Director of Research and Outcome Measurement with the Santa Clara County Probation Department and Evaluation Liaison at the Santa Clara County Social Services Agency where she supported child welfare systems and the juvenile and adult criminal justice systems in the areas of research and evaluation. Arcel earned her Ph.D. in Philosophy and a Master’s Degree in Human Development and Family Studies from Pennsylvania State University and her Bachelor’s degree in Psychology from CSU Long Beach.
Kate Brick, Director of State and Local Initiatives, New American Economy

Kate has eight years of experience working on immigration issues in the United States, Mexico/Central America and Europe through her time at Americas Society/Council of the Americas Unbound Philanthropy the Migration Policy Institute and the Mexico Institute of the Woodrow Wilson International Center for Scholars. She holds a Master’s degree in International Affairs from Columbia University and a Bachelor’s degree in Latin American Studies from George Washington University.

Shanti Brien, Daylight Justice

Shanti has twenty years of experience in different roles including litigation, policy and education. As an educator, consultant, presenter and writer, Shanti continues to advocate for criminal justice reform and equity. She teaches at Berkeley Law and Mills College Graduate School of Business and Public Policy. Shanti received her B.A. degree with honors in Ethnic Studies from UC Berkeley. She received her J.D. from Stanford Law School.

Arquimides Caldera, Deputy Human Services Director, City of Fremont

Arquimides has been with the City of Fremont for over 16 years serving as Management Analyst and CA Community Block Grant Administrator before joining Human Services. In his current position, Arquimides oversees implementation of citywide services and community development. He hold his B.A. in Rhetoric and M.P.P. from UC Berkeley.

Marco Antonio Cedillo, Spanish Leadership Academy Graduate, City of Mountain View

Marco is a board member of the Day Worker Center of Mountain View, CERT volunteer and a member of the Tenant Coalition of Mountain View. As a member of the Coalition, he helped to gather signatures for the Measure V Initiative.

Nancy Amalia Ducós, Multilingual Community Outreach Coordinator, Office of the City Manager, City of Mountain View

Nancy is skilled in nonprofit organizations, early childhood education, educational technology, instructional design, and facilitation. Nancy also teaches at Foothill College. She holds a Bachelor’s and Master’s degrees from the Universidad de Puerto Rico and a Master’s degree in Interdisciplinary Education from Santa Clara University.
Felicia Escobar, Principal Consultant, Justice Fund, California Community Foundation

Felicia is a seasoned policymaker and coalition-builder with over a decade of experience in the government and nonprofit sectors. Most recently, she served as Special Assistant to the President for Immigration Policy. She led the White House Task Force on New Americans, including its Building Welcoming Communities Campaign. Currently, Felicia is the Principal Consultant for the L.A. Justice Fund, a public-private partnership that seeks to increase access to legal services for immigrants in removal proceedings.

Nicole Farkouh, Founder & Principal, CultureWonk

Nicole is a facilitator, coach and consultant. She specializes in qualitative and quantitative research and analysis, as well as strategic communications. Her work includes service to a variety of domestic and international organizations, several of which are based in Nepal. Nicole is a published author and holds a MPP degree from UC Berkeley, a Master of Education from the University of New Orleans, and a Bachelor of Arts in Cultural Anthropology.

Christina Gilmore, Assistant to the City Manager, City of Mountain View

Christina joined the City of Mountain View in 2016 with 14 years of local government experience that includes positions with the Town of Los Gatos, the City of San Mateo, and the City of San Jose. Christina is a past President of the Municipal Management Association of Northern California. She holds her B.A. in Political Science from Howard University and MPA from the University of San Francisco. Before her work in local government, Christina worked in the private sector focusing on technology and marketing and in non-profit organizations.

Magda Gonzáles, City Manager, City of Half Moon Bay

Magda has worked in city government for over 16 years. She was formerly Deputy City Manager in Redwood City and also worked in the city governments of San Bruno and Belmont. Magda holds a Bachelor’s degree in Social Science from CSU Sacramento and J.D. in Public Interest Law from Santa Clara University. She is the Immediate Past President of the International Hispanic Network. Magda is fluent in Spanish and English.

Jasmine Hartenstein, Immigrant Services Coordinator, Human Services Agency, San Mateo County

Prior to joining San Mateo County, Jasmine was an immigration caseworker at the International Rescue Committee where she developed the Deferred Action for Childhood Arrivals Program. Jasmine holds a Master’s in International Peace Studies from the United Nations mandated Universidad para la Paz in Costa Rica and B.A. in International Business from CSU San Diego.
Madeline Henry, Public Engagement Program Coordinator, Institute for Local government

At the Institute, Madeline works with local governments and their communities to address their public engagement needs. This has included the development of a public engagement framework, multiple training programs, evaluation efforts and a statewide survey. Madeline holds a B.A. cum laude in Political Science and B.S. cum laude in Community and Regional Development from the University of California, Davis and a MPPA from California State University, Sacramento.

Stephanie Jayne, Office of Immigrant Affairs, City of San José

Stephanie has more than 20 years of experience in public policy, non-profit programs, monitoring and evaluation, and international development. Her current work includes language access, cultural responsiveness, and protecting our community through rapid response. She holds a Bachelor’s degree from University of North Carolina-Chapel Hill and a M.P.P. degree from UC Berkeley.

Alex Khojikian, Deputy City Manager, City of Redwood

Alex has over fourteen years of experience managing City services and community relations for both small and large municipal governments leading a wide range of municipal activities including: city management, economic development, finance, environmental sustainability, risk management, parks and recreation, public works, capital projects, and public information. Alex currently serves as the Deputy City Manager for the City of Redwood City, where he works on Council policy initiatives, communications, community engagement, special projects, strategic planning and priority setting.

Sally Kinoshita, Deputy Director, Immigrant Legal Resource Center

Sally currently manages a number of ILRC’s programs. She was a Staff Attorney at Asian Law Caucus and a consultant with ASISTA, the National Immigration Project of the National Lawyers Guild and Family Violence Prevention Fund prior to joining ILRC. She has co-authored a number of publications. Sally earned her J.D. from UC Davis and her B.A. from UC Berkeley where she majored in Sociology. She is admitted to the California bar and is conversant in Spanish.

Zulma Maciel, Office of Immigrant Affairs & Strategic Partnerships, City of San José

Zulma Maciel has over 20 years public administration experience holding various management positions with the City of San José. In her current role, Zulma aims at building a more welcoming and inclusive San José that facilitates and accelerates the integration of immigrants. She is bilingual, bicultural, and an alumna of the HOPE Leadership Institute. She earned a B.A in Sociology from the University of California, Santa Cruz.
Mauricio Palma, Director of Initiatives and Special Projects, Silicon Valley Community Foundation

Mauricio leads a number of initiatives designed to impact factors critical to a child’s education. He also provides strategic support to the Foundation’s convening and civic engagement efforts. Before joining SVCF, Mauricio worked with the Parent Services Project, Inc. and Child Care Coordinating Council of San Mateo County. Mauricio has taught at the City College of San Francisco, San Francisco State University and San Mateo County Community College District. He holds a Master’s degree in History from San Francisco State University and a Bachelor’s degree in Latin American Studies from the University of Santa Cruz.

Doris Palmer, Communications Director & City Clerk, City of Foster City

Doris Palmer has focused her professional career on public service, dedicating almost three decades to the City of Foster City. As the Communications Director/City Clerk, Doris leads a team responsible for developing communication strategies that advance the organization’s efforts to effectively engage with the community. Over the past two years, she has spearheaded new communications efforts for the city through online surveys, an increased social media presence, updated communications policies, developing and producing over 30 videos, a monthly e-newsletter, and she continues to identify opportunities to increase engagement through innovative and effective ideas.

Planning Team

Sarah Rubin leads the Public Engagement Program at the Institute for Local Government. She has worked on a wide variety of policy issues including immigrant integration, utilities, public health, redistricting, disaster preparedness and water. Sarah has her M.A. in Conflict Analysis and Resolution from George Mason University in Fairfax, Virginia.
Contact: srubin@ca-ilg.org | 916-658-8263

Mahvash Hassan, is an immigrant integration and civic engagement consultant and author of Neighbors Together: Promising Practices to Strengthen Relations with Refugees and Muslims. Mahvash is a board member of Welcoming America and works to promote social justice and equity in her local community. Mahvash holds a MPA from Columbia University.
Contact: mhassanconsulting@gmail.com | 510-316-0350

Hang Tran is a Program Coordinator for the following ILG program areas: Public Engagement, Collaborations and Partnerships and Local Government Basics. Under these programs, Hang coordinates projects related to immigrant integration and youth-civic engagement. Hang holds a B.A cum laude in History, with a minor in Politics from the University of California, Santa Cruz.
Contact: htran@ca-ilg.org | 916-658-8255
In Attendance

As of August 30, 2017, the following individuals plan to be in attendance:

Adriane Stoia, Rapid Responder, The Vietnamese American Community Center of the East Bay
Alegria De La Cruz, Chief Deputy County Counsel, County of Sonoma
Alejandra Barrio, Goldman School of Public Policy, UC Berkeley
Alex Khokhijian, Deputy City Manager, City of Redwood City
Alicia Garcia, Management Analyst, County of San Mateo
Alissa Black, Director of Investments, Omidyar Network
Aman Falol, City & County of San Francisco
Ana Gomez-Perez, Program Assistant, Building Skills Partnership
Andres Connell, Executive Director, Nuestra Casa de East Palo Alto
Andrew Moriarty, Deputy Organizing Director, FWD.us
Anna Dyer, Director of Services, Second Harvest Food Bank of Santa Clara and San Mateo Counties
Arcel Blume, Director, Office of Cultural Competency for Children Services, Santa Clara County
Ariana Hoyt, Program Assistant, Building Skills Partnership
Brittney Rezaei, Civil Rights Attorney, Council on American-Islamic Relations
Bruce Goldstein, County Counsel, County of Sonoma
Charlotte Dickson, Senior Director of Local Policy, Public Health Advocates
Chhandasi Patel, Program Officer, Heising-Simons Foundation
Christian Valdez, Regional Program Coordinator, Building Skills Partnership
Christin Kim, Program Coordinator, Korean Community Center of the East Bay
Christina Gilmore, Assistant to the City Manager, City of Mountain View
Christy Chandler, Daylight Justice
Connie Verceles, Economic Development Manager, City of Sunnyvale
Wayne Lee, Councilmember, City of Millbrae
Derek Wolfgram, Library Director, City of Redwood City
Doris Palmer, Communications Director & City Clerk, City of Foster City
Eddy Zheng, Co-Director, Asian Prisoner Support Committee
Eduardo Guillen, VISTA, San José Office of Immigrant Affairs
Eliot Margolies, Strategic Initiatives, Midpeninsula Community Media Center
Felicia Bartow, Vice President, Grantmakers Concerned with Immigrants and Refugees
Felicia Escobar, Principal Consultant, Justice Fund, California Community Foundation
Frances Lobos, Program Coordinator, San Mateo County Office of Diversity and Equity
Gabi Rivas, Community Engagement Program Coordinator, First 5 Contra Costa
Gabriela Banos-Galvan, Program Coordinator, You, Me, We Oakley!
Genoveva Calloway, Vice Mayor, City of San Pablo
Geraldine Alcid, Executive Director, Filipino Advocates for Justice
Gin Hansson, Program Coordinator, Ethnic Health Institute
Hang Tran, Program Coordinator, Institute for Local Government
Hanna Stelmakhovych, Program Assistant, Institute for Local Government
Hee Jeong Matz, BIA/Program Coordinator, Korean Community Center of the East Bay
Ilse Pollet, Program Coordinator, ALLIES
Irmina Sanchez, Senior Aide, Office of Alameda County Supervisor Keith Carson
Isabella Dalton, Communication Assistant, Institute for Local Government
Isis Sykes, Deputy Director of Policy, Office of Civic Engagement & Immigrant Affairs
Jacque Larrainzar, Race and Equity Policy Analyst, City of Oakland
Jaime Alvarado, Principal, Three Dog Ventures
Jana Kiser, Executive Director, Redwood City 2020
Jasmine Hartenstein, Immigrant Services Coordinator, San Mateo County
Jazmin Segura, Program Associate, The San Francisco Foundation
Jeff Gee, Councilmember, City of Redwood City
Jeff Ruster, Director, City of San José
Jennifer Hernandez, Associate Secretary, CA Labor and Workforce Development Agency
Jenny Barin, Analytics & Training, FWD.us
Jerry Alcaraz, Police Commander, City of East Palo Alto
Resources

1. From the Institute from Local Government Available at www.ca-ilg.org

Immigrant Engagement
- **A Local Officials Guide to Immigrant Civic Engagement** helps local officials design and implement inclusive public engagement processes.
- **Ten Ideas for Immigrant Engagement** discusses ideas from California cities and counties on ways to more successfully engage immigrant residents.
- **Local Governments Engaging Immigrants: Strategies that Work** outlines successful strategies and methods that California jurisdictions are using to build more inclusive communities.
- **Ethnic Media – Tips to Reach the Fastest Growing Segment of American Media** includes 8 tips on how to partner with ethnic media.
- **Collaborative Strategies for Day Labor Centers** is a guide for local officials, immigrant serving organizations, day labor center planners and leaders and community members.

Providing Language Access
- **Language Access Laws and Legal Issues A Local Official’s Guide** explains federal and state laws to ensure access to public services and opportunities for civic participation by limited English-proficient residents.
- **Providing Language Access** outlines tips for local officials on providing language access in their communities.
- **Language Access Checklists** A Companion Piece to the Language Access Local Officials Guide
- ILG offers **free simultaneous interpretation and keypad polling equipment** for California’s cities, counties and special districts.

Citizenship and DACA
- **Active Citizens, Stronger Communities: Helping Lawful Permanent Residents Become Citizens** explains the process for, barriers to, and economic impact of citizenship; and shares stories of local government partnerships to support citizenship efforts in California and nationally.
- **How Local Officials Can Support Citizenship and Civic Participation** lists specific ways that local officials can and do support lawful permanent residents eligible to become US Citizens.

Economic Development
- **Immigrants, the Economy and Civic Engagement** illustrates the critical role that immigrants play in our economy.

Engaging Youth
- **Governments Engaging Youth Toolkit** includes tools and resources for implementing youth-civic engagement and work-based learning programs.
2. Other Resources


To ensure that immigrant communities and service providers are armed with up-to-date and relevant information on immigration-related issues, Ready California offers resources from trusted partners. [https://ready-california.org/resource/](https://ready-california.org/resource/)

**Citizenship, US Citizenship and Immigration Services** [www.uscis.gov](http://www.uscis.gov)

- Local Governments: [www.uscis.gov/citizenship/organizations/local-governments](http://www.uscis.gov/citizenship/organizations/local-governments)

**Community Safety**

- “Engaging Police In Immigrant Communities: Promising Practices from the Field”

**DACA**

- The Education and Work Profiles of the DACA Population, MPI Policy Brief

**Education**

- Alliance for Language Learners’ Integration, Education and Success Immigrant Integration Framework

**Welcoming Communities**

- Community Planning Process Guide
- America Needs All of Us-Race, Bias and Change

**City of San Jose’s three Year Welcoming Plan**

- [https://www.sanjoseca.gov/DocumentCenter/View/61918](https://www.sanjoseca.gov/DocumentCenter/View/61918)

**Center for the Study of Immigrant Integration**

- “Opening Minds, Opening Doors, Opening Communities: Cities Leading for Immigrant Integration”

**Notes**