### Summer at City Hall

#### Key Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>June 1st</td>
<td>Supervisor Orientation</td>
<td>10-11 am</td>
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<tr>
<td>June 12th</td>
<td>Student Orientation</td>
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<tr>
<td>June 15th</td>
<td>First Day of Summer at City Hall</td>
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<td>June 19th</td>
<td>Guest Speaker: Gary Hamby, HR Director, Meet &amp; Greet Supervisor’s</td>
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<td>June 22nd</td>
<td>First Day of Internships</td>
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<td>June 23rd</td>
<td>Guest Speaker: Daniela Urban “Knowing Your Rights”</td>
<td>10-11 am</td>
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<td>June 24th</td>
<td>Woodbine Park Clean-up Service Day</td>
<td>9-12 pm</td>
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<tr>
<td>July 1st/2nd</td>
<td>Guest Panel: Elected Panel</td>
<td>10-11 am</td>
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<td>July 3rd</td>
<td>Holiday</td>
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<td>July 6th</td>
<td>Guest Speaker: Mary Lynn Perry, Volunteer Program</td>
<td>10-11 am</td>
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<tr>
<td>July 9th</td>
<td>Guest Speaker: Shirley Concolino (City Clerk)</td>
<td>10-11 am</td>
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<td></td>
<td>Sandra Talbott (Assistant City Attorney), Research/Presenting to Council</td>
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<tr>
<td>July 15th</td>
<td>Corp Yard Visit</td>
<td>9-10 am</td>
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<td>July 16th</td>
<td>Guest Panel: Community Leadership Discussion</td>
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<tr>
<td>July 29th</td>
<td>Crocker Art Visit</td>
<td>9-10 am</td>
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<tr>
<td>July 30th</td>
<td>Last Day of Internships</td>
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<td>July 31st</td>
<td>Last Day of S@CH and Graduation</td>
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<td>Wednesdays</td>
<td>Starting on June 17th All Team Meetings, CH3114</td>
<td>12:30-2 pm</td>
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### Week 1

**OHS Classroom**
- Organizational Structure of City
- Skills development, Enthusiasm and Attitude

**Monday, June 27th**
- 1330-1430 hrs. Welcome-CMO Representative
- 1430-1530 hrs. Presentation of City Structure
- 1530-1630 hrs. Introduction to Department

**Tuesday, June 28th**
- 1330-1430 hrs. Work on internship
- 1430-1530 hrs. Internship and project

**Wednesday, June 29th**
- 1430-1530 hrs. Tour of GREAT Facility
- 1530-1630 hrs. Water Reclamation project

**Thursday, June 30th**
- 1330-1430 hrs. Work on internship
- 1430-1530 hrs. Event for CMO and Internship
- 1530-1630 hrs. Organization of Departments project

### Week 2

**OHS Classroom**
- HOLIDAY-OFF
- Debrief of first week

**Monday, July 4th**
- 1330-1430 hrs. HOLIDAY-OFF

**Tuesday, July 5th**
- 1430-1530 hrs. County CEO Office Tour

**Wednesday, July 6th**
- 1330-1430 hrs. Internship
- 1530-1630 hrs. Internship and project

**Thursday, July 7th**
- 1330-1430 hrs. Meeting with PIO
- 1530-1630 hrs. Cultural Activities Director Internship and project

### Week 3

**OHS Classroom**
- Skills development
- Citizenship

**Monday, July 11th**
- 1330-1430 hrs. Work on internship

**Tuesday, July 12th**
- 1430-1530 hrs. Del Norte Internship and project

**Wednesday, July 13th**
- 1330-1430 hrs. Tour of Housing Department
- 1430-1530 hrs. Fire Station #8 and HR Department intern project

**Thursday, July 14th**
- 1330-1430 hrs. Presentation from City Clerk
- 1430-1530 hrs. Discussion with Presentation of City Attorney

### Week 4

**OHS Classroom**
- Consent of the Government
- Equality Lesson

**Monday, July 18th**
- 1330-1430 hrs. Talk from Mayor/City Council
- 1430-1530 hrs. Work on internship

**Tuesday, July 19th**
- 1430-1530 hrs. Diversity of Residents intern project

**Wednesday, July 20th**
- 1330-1430 hrs. Tour of Housing Department

**Thursday, July 21st**
- 1330-1430 hrs. Fire Station #8 and HR Department Internship
- 1430-1530 hrs. OPD Special Ops intern project

### Week 5

**OHS Classroom**
- Culminating project development

**Monday, July 25th**
- 1330-1430 hrs. Work on Culminating Project

**Tuesday, July 26th**
- 1430-1530 hrs. Internship and project

**Wednesday, July 27th**
- 1430-1530 hrs. Channel Islands Culminating Project to Mentors

**Thursday, July 28th**
- 1530-1630 hrs. National Park Internship

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Revised 6/22/2016