Why recycle?

- State law now requires all businesses that generate 4 or more cubic yards of waste weekly to recycle.
- Recycling may provide opportunities for your business to save money.
- Recycling helps conserve resources and extends the life of California’s landfills. It also helps create a healthy environment for our community and future generations.

How to get started

It’s easy to recycle at your business.

- Make sure your business has arranged for recycling services (see below for more information).
- Use the list on the other side of this flyer to help employees learn what items can be recycled.
- Separate recyclable items from trash inside your business.
- Place your recyclable items in external recycling containers for collection.
- **Note:** Any business or individual may donate, sell and/or otherwise arrange for the pickup of recyclable materials.

Where to go for more information

*Option 1: For communities with an exclusive franchise*

To learn more, call [insert local phone number] or visit [insert URL].

Contact [insert name of waste hauler] at [insert phone #]

Visit [insert URL] for more information from [insert your agency’s name].

For additional general information about recycling and waste reduction, visit the California Department of Resources Recycling and Recovery (CalRecycle) at www.calrecycle.ca.gov.
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Where to go for more information

**[Option 2: For communities with open competition]**

Visit [insert URL] for a list of local recycling and solid waste service providers.

Visit [insert URL] for more information from [insert your agency’s name]

For additional general information about recycling and waste reduction, visit the California Department of Resources Recycling and Recovery (CalRecycle) at www.calrecycle.ca.gov.
Types of material to recycle

- Clean, dry paper
- Cardboard and chipboard
- Plastic and glass bottles and jars
- Metal and aluminum cans
- Metal containers and empty aerosol cans
- Plastic bags and dry cleaners bags, bundled

Don’t put in recycling bin

- Broken glass
- Contaminated or wet paper
- Plastic hangers
- Rubber tires
- Hazardous waste — paint, batteries, antifreeze, pesticides, cleaning products, appliances, cell phones, TVs, computer monitors
- Do not place rubber tires or hazardous waste in recycling bins. For information on proper disposal or recycling of these materials, see [insert URL or other information].