

Principles of Local Government Public Engagement

The Institute for Local Government's Public Engagement program has developed the following ten principles to serve as helpful indicators of effective and ethical public engagement practice by local agencies. These principles may also help guide city, county, school and other local officials in the design of public engagement processes and strategies.

The following principles serve to guide trusted, high-quality and effective public engagement efforts that are sponsored, designed, convened, and/or facilitated by local officials.

1 INCLUSIVE PLANNING

The planning and design of a public engagement process includes input from appropriate local officials as well as from members of intended participant communities.

2 TRANSPARENCY

There is clarity and transparency about public engagement process sponsorship, purpose, design, and how decision makers will use the process results.

3 AUTHENTIC INTENT

A primary purpose of the public engagement process is to generate public views and ideas to help shape local government action or policy, rather than persuade residents to accept a decision that has already been made.

4 BREADTH OF PARTICIPATION

The public engagement process includes people and viewpoints that are broadly reflective of the local agency's population of affected residents.

5 INFORMED PARTICIPATION

Participants in the public engagement process have information and/or access to expertise consistent with the work that sponsors and conveners ask them to do.

6 ACCESSIBLE PARTICIPATION

Public engagement processes are broadly accessible in terms of location, time, and language, and support the engagement of residents with disabilities.

7**APPROPRIATE PROCESS**

The public engagement process utilizes one or more discussion formats that are responsive to the needs of identified participant groups, and encourages full, authentic, effective and equitable participation consistent with process purposes. This may include relationships with existing community forums.

8**AUTHENTIC USE OF INFORMATION RECEIVED**

The ideas, preferences, and/or recommendations contributed by the public are documented and seriously considered by decision makers.

9**FEEDBACK TO PARTICIPANTS**

Local officials communicate ultimate decisions back to process participants and the broader public, with a description of how the public input was considered and used.

10**EVALUATION**

Sponsors and participants evaluate each public engagement process with the collected feedback and learning shared broadly and applied to future engagement efforts.

Two leading organizations of public engagement practitioners, the National Coalition for Dialogue and Deliberation and the International Association for Public Participation, have each developed principles - or values - to help guide general practice in this field. For more information visit:

- National Coalition for Dialogue and Deliberation's Core Principles for Public Engagement: www.ncdd.org/pep
- International Association for Public Participation's Core Values for the Practice of Public Participation: www.iap2.org

The *Principles of Local Government Public Engagement* draws elements directly from both of these documents and includes language and perspectives especially appropriate to local officials. However a review of the International Association for Public Participation and National Coalition for Dialogue and Deliberation principles is also recommended.

About the Institute for Local Government

This tip sheet is a service of the Institute for Local Government (ILG) whose mission is to promote good government at the local level with practical, impartial and easy-to-use resources for California communities. ILG is the nonprofit 501(c)(3) research and education affiliate of the League of California Cities, the California State Association of Counties and the California Special Districts Association.

For more information and to access the Institute's resources on public engagement, visit www.ca-ilg.org/public-engagement.

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