

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP  
AUTHORIZING A CHANGE IN THE MUNICIPAL CODE SECTION 32:  
COMMISSIONS AND AUTHORITIES TO ESTABLISH A YOUTH ADVISORY  
COMMISSION.**

**WHEREAS**, the City of Lathrop is committed to providing a teen recreation and service program to its youth and teen citizens; and

**WHEREAS**, the City Council recognizes that numerous questions will arise regarding the scope of teen programs and services; and

**WHEREAS**, the City Council believes that the ultimate users of such a teen program should have a forum to voice their recommendations regarding teen issues and activities; and

**NOW THEREFORE**; the City Council of the City of Lathrop does hereby ordain as follows:

Section 1. The following sections are added to Chapter 32 of the Lathrop Code of Ordinances.

**YOUTH ADVISORY COMMISSION**

32.50 Establishment

The Youth Advisory Commission of the City, hereinafter referred to in this subchapter as the Commission, is hereby created.

32.51 Membership

- (A) The Youth Advisory Commission shall consist of 12 members. Each Commissioner shall be between 13 and 18 years of age, a student in grades 7 through 12, and a resident of the City of Lathrop or its sphere of influence, at the time of application for appointment and continuously thereafter.
- (B) The members shall be appointed by a majority vote of the City Council pursuant to any procedures as may be adopted and amended by the City Council from time to time.

32.52 Term of Office

- (A) Members of the Commission appointed by the City Council shall serve for a period of two years. The first Commission appointed shall, at its first meeting, so classify its Council appointed members by lot that six member serve one year, six members serve two years. At the expiration of each of the terms so provided for, a successor is appointed for a term of two years. If a vacancy shall occur otherwise than the expiration of a term, it shall be filled by City Council appointment for the unexpired portion of the term. No person appointed as a Commissioner shall be eligible to serve more than three consecutive terms or majority portions thereof.
- (B) A member of the Commission may be removed from office by a majority vote of the Council. Whenever a member of the Youth Advisory Commission has missed three meetings in a business year of the Youth Advisory Commission, the question of that person's continuance in office must be placed on the agenda for the next regular meeting of the Commission. Continuation of that person's membership requires a two-thirds vote of the quorum. The Secretary of the Youth Advisory Commission shall keep an attendance record and inform any member by letter when he/she has two absences.

- (C) The Youth Advisory Commission shall select a Chair, Vice-Chair, Secretary and Treasurer from among its members. The term of these offices shall be one year.
- (D) One member of the YAC will act as a liaison to the Lathrop Parks and Recreation Commission. Their responsibilities will be to attend Parks and Recreation Commission meetings, acting as a conduit for information between the two commissions. They will provide a report monthly to the YAC members on issues addresses by the Parks and Recreation Commission.

#### 32.53 Meetings

- (A) The Youth Advisory Commission shall schedule at least one meeting per month at such time and place as it may fix by resolution. Special meetings of the Commission may be called at any time by the chairperson or by any three or more members of the Commission upon 24-hour personal notice being given to all members of the Commission. If personal notice cannot be given, written notice must be mailed to such members at least five days prior to the meeting. Notice shall be posted at the City offices at least 24 hours prior to a special meeting.
- (B) A majority of members shall constitute a quorum at any regular or special meeting of the Commission.

#### 32.54 Rules and Records

- (A) The Youth Advisory Commission shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, correspondence, findings and determinations, which shall be public record. The Commission shall render such reports to the City Council as may be required.

#### 32.55 Duties and Responsibilities

The Youth Advisory Commission shall have the following duties and responsibilities:

- (A) To coordinate recreational, educational, and social service opportunities for those teens between 13 and 18 years of age.
- (B) To act in an advisory capacity to the City Council in all matters pertaining to the youth and teen population.
- (C) To recommend to the City Council the establishment of general policies, rules and regulations, and rates or fees to be charged with respect to the operation of a Lathrop Teen Program and its services.
- (D) To advise in the preparation of the annual teen budget and long-range capital improvement programs for a youth and teen amenities for submission to the City Council.
- (E) To foster close coordination of services between agencies of the County of San Joaquin providing services to youth and teens, and the City to avoid duplication of services.
- (F) To interpret youth programs to public officials and the general citizenry in order to promote understanding and financial support from public and private sources.
- (G) To consider recommendations and requests originating from any source.
- (H) To perform such other duties as may be requested from time to time by the City Council.
- (I) To work collaboratively with the Lathrop Parks and Recreation Commission on projects, programs, and community service activities.

Section 2: This ordinance shall take effect 30 days after its adoption.

Section 3. Severability. In any section, subsequent subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such a decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance irrespective of the unconstitutionality or invalidity of any section, subsection, paragraph, sentence, clause or phrase.

Section 4. Publication. Within fifteen days of the adoption of this Ordinance, the City Clerk, shall cause a copy of this Ordinance or summary thereof, to be published once in the Manteca Bulletin, a newspaper of general circulation, published in San Joaquin County, State of California, along with a notice setting forth the date of adoption and the title of Ordinance, and with the names of the members of the City of Lathrop City Council voting for and against the same.

THIS ORDINANCE was regularly introduced at a meeting of the City Council of the City of Lathrop on \_\_\_\_\_2000, and was PASSED AND ADOPTED at a regular meeting of the City Council of the City of Lathrop on this \_\_\_\_\_ Day of \_\_\_\_\_, 2000 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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**Steven R McKee, Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

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**Nancy Rustigian, City Clerk**

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**Susan Burns Cochran, City Attorney**

