



## Information about AB 1234 Training

Thank you for inquiring about having the Institute for Local Government assist your agency with AB 1234 compliance.

Our fee is a flat rate of \$1,800 (for up to 100 attendees) plus speaker travel expenses (for example, mileage, airfare, hotel if the session is in the morning or later in the day, etc.) and shipping expenses if we are not driving to the session. We will invoice you after the session and provide an accounting of any expenses. and shipping if necessary. The fee includes delivery of and preparation for a two hour AB 1234 training session, plus a hard copy for each attendee of the following handout (available for review at [www.ca-ilg.org/EthicsPrinciples](http://www.ca-ilg.org/EthicsPrinciples)).

- *Ethics Law Principles for Public Servants: Key Things to Know*

We also provide proof of participation certificates for attendees, sign-in sheets and evaluation forms.

Expecting more than 100? No problem: handout packets for additional attendees are available for \$5 dollars each.

We encourage you to make any extra space available at these sessions to officials from other local agencies. If you like, we would be happy to list these sessions on our website ([www.ca-ilg.org/ethics-education-options](http://www.ca-ilg.org/ethics-education-options)) with registration materials (or links) to let officials from other local agencies know how to sign up. You can also charge a fee to these other officials to defray your expenses.

Let us know if you have any questions at [ethicsmailbox@ca-ilg.org](mailto:ethicsmailbox@ca-ilg.org) or call Kristy Jensen at 916-658-8269

Thank you again for your interest in the Institute. Proceeds of all training activities support the Institute's work in public service ethics. The Institute is a 501(c)(3) organization, whose mission is to promote good government at the local level with practical, impartial and easy-to-use materials.