



# INSTITUTE FOR LOCAL GOVERNMENT<sup>SM</sup>

Promoting Good Government at the Local Level

## AB 1234 Self-Assessment Test Part II: Governmental Transparency and Fair Processes

### Instructions

Earn 1 hour of AB 1234 credit by reading the AB 1234 training materials. Then take the attached self-assessment, choosing the *best* answer for each question. Certificates will show post date, or e-mailed date as the completion date.

Send the completed Part II test, completed form and payment in the form of a check **(\$37.50)** to:

Institute for Local Government  
1400 K Street, Suite 205  
Sacramento, CA 95814  
Attn: AB 1234 Ethics Test

You will receive the correct answers and an AB 1234 certificate within four weeks.

**Certification.** The Institute for Local Government certifies that this activity conforms to the standards for approved education activities prescribed by the Fair Political Practices Commission and Attorney General governing AB 1234 ethics education. This activity is eligible for **1 hour** of credit for AB 1234 ethics education for ethics principles and laws related to financial interests and perks.

**PLEASE DO NOT CUT**

<b>Name:</b>	<b>Date Test(s) Taken</b>	<b>Total Test(s) Taken</b>
<b>Address:</b>	<input type="checkbox"/> <b>Check Included</b>	
	<b>City/State/Zip:</b>	
<b>Telephone:</b>	<b>Email:</b>	
	<b>Authorized Signature:</b>	

1. A public official must report gifts on Form 700 if the total value of all gifts exceeds \$50.  
 True       False
  
2. It is more important to get the job done for a public agency than it is to comply with governmental transparency laws.  
 True       False
  
3. A public official may be required to disclose contributions made by someone else to a nonprofit if that contribution is made at the request of the official.  
 True       False
  
4. The act of forwarding an email by an elected official can be a violation of open meeting laws.  
 True       False
  
5. An elected official must disqualify themselves from proceedings in which a party or participant made a campaign contribution to the official of \$250 or more within the preceding 12 months.  
 True       False
  
6. Access to public records is a constitutional right.  
 True       False
  
7. An official can be disqualified from participating in government decisions if he/she has accepted over \$520 in gifts from any one source over the last 12 months.  
 True       False
  
8. A text from a public official to a private citizen relating to a matter of public business is a public record for purposes of the Public Records Act, even if the text was sent by the official using their private cellphone.

True       False

9. If an elected official has already pre-judged a decision, the official can be disqualified from participating in the decision.

True       False

10. Governing bodies must allow public comments before making a decision on an item.

True       False

11. The objective of competitive bidding processes for public contracts are to promote equal opportunities to compete for government contracts and to try to assure the public that the work is performed at a competitive price.

True       False

12. The public may request any and all materials (emails, photographs, etc.) involved in one's service as part of the Public Records Act.

True       False

13. The public's perception that decisions have been made fairly is a key element of the public's confidence and trust in government and individual public officials.

True       False

14. An official can hold public office for two agencies with clashing duties and loyalties.

True       False

15. If a political supporter urges an official to do something that conflicts with his/her sense of what will best serve the community, it is ok to be loyal to that supporter and do what they ask.

True       False