



# INSTITUTE FOR LOCAL GOVERNMENT

## A. August 2018 Board Minutes

### Present

- **Institute Board Members:** Teresa Acosta, Michele Beal Bagneris, Patrick Blacklock, Stan Caldwell, Brett Channing, Carolyn Coleman, Hal Conklin, Mark Gaughan, Nick Gonzalez, James Gore, Rod Gould, Jim Keene, Graham Knaus, Neil McCormick, Dan Miller, Lydia Romero, Amy Shuklain and Erin Steffen
- **Absent:** Stephany Aguilar, Tamara Letourneau, Casey Tanaka and Art Takahara
- **Guests:** Elizabeth Baily, Norman Coppinger, Nancy Schmidt, Tyler Thurlow and Jennifer Whiting
- **Staff:** Karalee Browne, Kim Danko, Kristy Jensen, Melissa Kuehne, Corrie Manning, Christal Lazard, Steve Sanders, Hanna Stelmakhovych and Randi Kay Stephens

### I. Welcome/Introductions

### II. Executive Session – Part 1

### III. Administrative Items (Action)

#### June 2018 Minutes

Stan moved to approve the June 2018 minutes. Lydia seconded. All in favor. Motion approved.

#### Finance Committee Report

##### June 2018 Financials

Controller Tyler Thurlow reviewed the June 2018 Financials with the Board. The financials were also included in the packet.

Rod moved to approve June 2018 financials. Mark seconded. All in favor. Motion approved.

## **2017 Audit**

Tyler shared that ILG received a clean audit with an unqualified opinion. He added that the auditor did not request any changes or adjustments – the numbers reflected are the same as the December 2017 financials, previously adopted by the Board.

Tyler reported that next year's financials will look different as there are changes to the non-profit accounting standards. Starting in 2019 non-profits will only have two net asset groups instead of three - net assets without donor restrictions and net assets with donor restrictions.

Rod moved to approve the 2017 audit. Mark seconded. All in favor. Motion approved.

## **2017 Form 990**

Tyler shared that the Form 990 reflects the same information that is included in the audit, it is just more in depth. He added that everything is tracking well, there were no surprises.

Hal moved to approve the 2017 Form 990. Mark seconded. All in favor. Motion approved.

## **IV. Administrative Items (Informational)**

### **2018 Goals Update**

The 2018 goals update was included in the packet.

Corrie shared that ILG met with the Strategic Growth Council (SGC) the prior week to discuss the \$1 million budget appropriation to support the Beacon Program. She added that SGC is excited to explore opportunities to connect with local governments through our partnership. She thanked staff for their efforts on this project.

Steve thanked Rod for his efforts and connecting ILG to Assemblymember Bloom who in turn became a champion for ILG and the Beacon Program.

Board members inquired about the timing of the project. Steve responded that staff is currently having conversations with SCG, but that this is an annual appropriation and if we are successful, we could go back and ask for additional funding. Karalee added that it will not be a lump sum payment, we will invoice as we go for work performed.

Rod added that going to the legislature for funding can be risky, but through the Beacon Program, ILG represents over 140 cities and counties which is a powerful statement and position. He added that he hopes that ILG will examine how this project relates to other ILG initiatives and take a holistic approach to the work.

## **Committee Reports**

### **Executive Committee**

The Executive Committee Report was included in the packet.

### **Advancement Committee**

Teresa reminded the Board of the 100% Board giving goal and shared that we are close to meeting that goal.

The full Advancement Committee Report was included in the packet.

### **Governance Committee**

Brett shared that there are a number of expiring Board terms at the end of 2018 and encouraged Board members to submit recommendations for potential Board candidates.

The full Governance Committee Report was included in the packet.

## **V. Visioning and Planning Session – Part 1**

ILG board members and staff participated in a facilitated discussion regarding ILG's current strengths, challenges and opportunities and future vision and strategies.

## **VI. Friday Agenda and Logistics**

## **VII. Visioning and Planning Session – Part 2**

ILG board members and staff participated in a facilitated discussion regarding ILG's current strengths, challenges and opportunities and future vision and strategies.

## **VIII. Visioning and Planning Wrap-Up/Next Steps**

## **IX. Executive Session - Part 2**

## **X. Adjourn**

Approved November 16, 2018