**Beacon Program**

Sample letter of support to join Beacon Program as a participant

Agency/organization name

DATE:

TO: Beacon Program Manager, Institute for Local Government

FROM:

SUBJECT: Participation in the Institute for Local Government’s Beacon Program

## Background & Discussion

The Institute for Local Government’s (ILG) [Beacon Program](http://www.ca-ilg.org/BeaconAward) provides recognition and support for California local agencies that are working to build more sustainable and resilient communities. Since 2011, the Beacon Program has honored voluntary efforts by local governments to reduce greenhouse gas emissions, save energy, and adopt policies that promote sustainability and climate resilience. Through Beacon, ILG offers guidance, training and support for implementing and documenting best practices, obtaining and analyzing energy data and highlighting the accomplishments of local agencies.

The Beacon Program recognizes the key role that special districts play in catalyzing climate mitigation and adaptation at the local level through Leadership and Innovation awards. In addition to award recognition, participants receive monthly communications about innovative practices and/or funding opportunities, access to peer-to-peer networking opportunities and invitations to highlight sustainability and resilience leadership through case studies, webinars and more.

## Participation

*[special district name]* is undertaking policies, programs and activities to promote sustainability and resilience. Local agencies statewide are leading by example by adopting innovative sustainability programs and policies, including working with community residents, business groups and others. [*Optional:* *insert information about existing or planned sustainability and resilience activities of the special district];* and *[special district name]* wishes to expand these activities, share its experiences with other communities, and be recognized for its accomplishments.

*[special district name]* agrees to participate in the Beacon Program and work towards achieving award recognition.

## APPROVED BY:

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