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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | West Sacramento Fire Department  Summer Steps  Student Internship Program  June 22 – August 14, 2015 |

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|  |  | **OFFICE** | **CELL** |
| Contacts: | Capt. Josh Calista | (916) 617 – 4604 | (530) 908 – 7122 |
|  | FF Jen Almaguer |  |  |
|  | BC Scott Pfeifer (A Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  | BC John Muir (B Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  | BC Steve Binns (C Shift) | (916) 617 – 4601 | (916) 248 – 2073 |
|  |  |  |  |
| Topics: | * Organizational Expectations * Time Management * Fire Department Training * Engine Company Operations * Truck Company Operations * Fire Prevention / Public Education |  |  |

**Overview:**

The Summer Steps Student Internship Program is an 8 week program designed to cultivate an interest in local youth for a career in public service.

Candidates selected for participation by the West Sacramento Fire Department will be exposed to a variety of topics related to the dynamic nature of emergency service management.

**Objectives**:

1. Cultivate an interest in local youth for a career in public service.
2. Provide an overview and exposure to all aspects of the Fire Department.
3. Describe the ideals of Customer Service, and provide communication strategies for interacting with the public.
4. Develop a Public Service Announcement (video) for the West Sacramento Fire Department.

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Schedule |

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| WEEK | TOPIC | OBJECTIVES |
| 1  Jun 22 – Jun 26 | ORIENTATION / ADMINISTRATION | * Introduction / Program Overview * Course Materials & Scheduling |
| 2  Jun 29 – Jul 3 | TRAINING | * PPE * Engine Co. Introduction |
| 3  Jul 6 – Jul 10 | OPERATIONS | * Station Duties / Routine * Engine Co. Ride-Alongs |
| 4  Jul 13 – Jul 17 | PREVENTION / PUBLIC ED. | * Fire Prevention * Public Education / Teen Camp |
| 5  Jul 20 – Jul 24 | TRAINING | * Tools & Equipment * Truck Co. Introduction |
| 6  Jul 27 – Jul 31 | OPERATIONS | * Station Duties / Routine * Truck Co. Ride-Alongs |
| 7  Aug 3 – Aug 7 | ADMINISTRATION | * PSA Project Work * Emergency Service Management |
| 8  Aug 10 – Aug 14 | FINAL | * Project Culmination * Summative Evaluation |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 1  June 22 – June 26 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | INTRODUCTION  Capt. Calista  FF Almaguer | * Welcome Brunch * Program Overview / Expectations * Course Materials |
| Tues. | ORIENTATION  FF Almaguer | * Fire Department Orientation * City of West Sacramento Orientation * Apparatus & Facilities Orientation |
| Wed. | CUSTOMER SERVICE  Capt. Calista  FF Almaguer | * Customer Service Model * Project Overviews * PSA Announcement (Video) * Teen “Fire Camp” |
| Thurs. | DISPATCH  FF Almaguer | * Call Types * Resource Typing / Response Matrix * YECA (Dispatch) Visit |
| Fri. | ADMIN. / MANAGEMENT  Capt. Calista  FF Almaguer | * Fire Service Administration * Emergency Services Management * Intern Luncheon |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 2  June 29 – July 3 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | TRAINING & SAFETY  Capt. Calista | * PT * Training & Safety Program Overview * Personal Protective Equipment (PPE) |
| Tues. | TRAINING  Capt. Calista | * PT * Training Program Management * West Valley Fire Training Consortium |
| Wed. | TRAINING  Capt. Calista | * PT * Engine Co. Training Evolutions * PPE * Hydrant / Hose |
| Thurs. | TRAINING  Capt. Calista | * PT * Engine Co. Training Evolutions * PPE * Hydrant / Hose * Intern Luncheon |
| Fri. | OFF |  |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 3  July 6 – July 10 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | OPERATIONS  C Shift | * ENGINE CO. RIDE ALONG TBD |
| Tues. | OPERATIONS  C Shift | * ENGINE CO. RIDE ALONG TBD |
| Wed. | OPERATIONS  A Shift | * ENGINE CO. RIDE ALONG TBD |
| Thurs. | OPERATIONS  A Shift | * ENGINE CO. RIDE ALONG TBD |
| Fri. | OPERATIONS  B Shift | * ENGINE CO. RIDE ALONG TBD      * Intern Luncheon |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 4  July 13 – July 17 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | FIRE PREVENTION  TBD | * Fire Prevention * Business Inspections |
| Tues. | PUBLIC EDUCATION  FF Almaguer | * Plan & Prep for Teen Camp |
| Wed. | PUBLIC EDUCATION  Capt. Calista  FF Almaguer | * Teen “Fire Camp” |
| Thurs. | PUBLIC EDUCATION  TBD | * Parks & Rec Summer Camp Visits |
| Fri. | FIRE PREVENTION  TBD | * Fire Prevention * Business Inspections * Intern Luncheon |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 5  July 20 – July 24 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | TRAINING  Capt. Calista | * PT * Truck Co. Training Evolutions * Tools & Equipment * Ropes & Knots * Ladders |
| Tues. | TRAINING  Capt. Calista | * PT * Truck Co. Training Evolutions * Tools & Equipment * Ropes & Knots * Ladders |
| Wed. | TRAINING  Capt. Calista | * PT * Truck Co. Training Evolutions * Forcible Entry * Ventilation * Auto X |
| Thurs. | TRAINING  Capt. Calista | * PT * Special Operations Training * TBD |
| Fri. | TRAINING  Capt. Calista | * PT * Special Operations Training * TBD * Intern Luncheon |
| NOTES: |  |  |

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| F:\Fire\FIRE DEPT LOGOS\EAGLE EMBLEM Fire Rescue 2009.jpg | **West Sacramento Fire Department**  Student Internship Program  Week 6  July 27 – July 31 |

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| DAY | TOPIC | OBJECTIVES |
| Mon. | OPERATIONS  A Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD |
| Tues. | OPERATIONS  B Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD |
| Wed. | OPERATIONS  B Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD |
| Thurs. | OPERATIONS  C Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD |
| Fri. | OPERATIONS  C Shift | * ENGINE / TRUCK CO. RIDE ALONG TBD      * Intern Luncheon |
| NOTES: |  |  |